

Upshur County

FILED  
TERRI ROSS  
COUNTY CLERK

2019 MAR 29 AM 11:04

UPSHUR COUNTY, TX.

Description  
JP 4 Transfer to Training & Education  
DEPUTY

# Budget Adjustment Register Adjustment Detail

Packet: GLPKT04766 - Budget Adjustments 3-29-19

Adjustment Number: BA0000479  
Budget Code: 2018-2019 Adopted

Adjustment Date: 3/20/2019

Summary Description:

| Account Number      | Account Name               | Adjustment Description                | Before            | Adjustment     | After    |
|---------------------|----------------------------|---------------------------------------|-------------------|----------------|----------|
| <u>100-454-4502</u> | Educational Expense        | JP 4 Transfer to Training & Education | 2,300.00          | 600.00         | 2,900.00 |
| October: 50.00      | January: 50.00             | April: 50.00                          | July: 50.00       | August: 50.00  |          |
| November: 50.00     | February: 50.00            | May: 50.00                            | September: 50.00  |                |          |
| December: 50.00     | March: 50.00               | June: 50.00                           |                   |                |          |
| <u>100-454-4520</u> | Local Travel Reimbursement | JP 4 Transfer to Training & Education | 1,000.00          | -600.00        | 400.00   |
| October: -50.00     | January: -50.00            | April: -50.00                         | July: -50.00      | August: -50.00 |          |
| November: -50.00    | February: -50.00           | May: -50.00                           | September: -50.00 |                |          |
| December: -50.00    | March: -50.00              | June: -50.00                          |                   |                |          |

Adjustment Number: BA0000482  
Budget Code: 2018-2019 Adopted  
Description: Leave/Excess Comp Payout thru 3-22-19

Adjustment Date: 3/29/2019

Summary Description:

| Account Number      | Account Name                  | Adjustment Description                | Before               | Adjustment        | After     |
|---------------------|-------------------------------|---------------------------------------|----------------------|-------------------|-----------|
| <u>100-409-1960</u> | Leave Time Contingency        | Leave/Excess Comp Payout thru 3-22-19 | 115,229.00           | -69,897.11        | 45,331.89 |
| October: -5,824.76  | January: -5,824.76            | April: -5,824.76                      | July: -5,824.76      | August: -5,824.76 |           |
| November: -5,824.76 | February: -5,824.76           | May: -5,824.76                        | September: -5,824.75 |                   |           |
| December: -5,824.76 | March: -5,824.76              | June: -5,824.76                       |                      |                   |           |
| <u>100-426-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 145.24            | 146.24    |
| October: 12.10      | January: 12.10                | April: 12.10                          | July: 12.10          | August: 12.10     |           |
| November: 12.10     | February: 12.10               | May: 12.10                            | September: 12.14     |                   |           |
| December: 12.10     | March: 12.10                  | June: 12.10                           |                      |                   |           |
| <u>100-435-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 4,538.27          | 4,539.27  |
| October: 378.19     | January: 378.19               | April: 378.19                         | July: 378.19         | August: 378.19    |           |
| November: 378.19    | February: 378.19              | May: 378.19                           | September: 378.18    |                   |           |
| December: 378.19    | March: 378.19                 | June: 378.19                          |                      |                   |           |
| <u>100-450-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 0.00                 | 532.90            | 532.90    |
| October: 44.41      | January: 44.41                | April: 44.41                          | July: 44.41          | August: 44.41     |           |
| November: 44.41     | February: 44.41               | May: 44.41                            | September: 44.39     |                   |           |
| December: 44.41     | March: 44.41                  | June: 44.41                           |                      |                   |           |
| <u>100-452-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 101.73            | 102.73    |
| October: 8.48       | January: 8.48                 | April: 8.48                           | July: 8.48           | August: 8.48      |           |
| November: 8.48      | February: 8.48                | May: 8.48                             | September: 8.45      |                   |           |
| December: 8.48      | March: 8.48                   | June: 8.48                            |                      |                   |           |
| <u>100-454-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 96.92             | 97.92     |
| October: 8.08       | January: 8.08                 | April: 8.08                           | July: 8.08           | August: 8.08      |           |
| November: 8.08      | February: 8.08                | May: 8.08                             | September: 8.04      |                   |           |
| December: 8.08      | March: 8.08                   | June: 8.08                            |                      |                   |           |
| <u>100-497-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 334.62            | 335.62    |
| October: 27.88      | January: 27.88                | April: 27.88                          | July: 27.88          | August: 27.88     |           |
| November: 27.88     | February: 27.88               | May: 27.88                            | September: 27.94     |                   |           |
| December: 27.88     | March: 27.88                  | June: 27.88                           |                      |                   |           |
| <u>100-499-1960</u> | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 1.00                 | 278.95            | 279.95    |
| October: 23.25      | January: 23.25                | April: 23.25                          | July: 23.25          | August: 23.25     |           |
| November: 23.25     | February: 23.25               | May: 23.25                            | September: 23.20     |                   |           |
| December: 23.25     | March: 23.25                  | June: 23.25                           |                      |                   |           |

Budget Adjustment Register

| Account Number      | Leave Time / Excess Comp Paid | Leave/Excess Comp Payout thru 3-22-19 | 15,580.00      | 18,958.73        | 34,538.73           |
|---------------------|-------------------------------|---------------------------------------|----------------|------------------|---------------------|
| <u>100-560-1950</u> |                               |                                       |                |                  |                     |
| October: 1,579.89   | January: 1,579.89             | April: 1,579.89                       | July: 1,579.89 | August: 1,579.89 | September: 1,579.94 |
| November: 1,579.89  | February: 1,579.89            | May: 1,579.89                         |                |                  |                     |
| December: 1,579.89  | March: 1,579.89               | June: 1,579.89                        |                |                  |                     |
| <u>100-565-1960</u> |                               |                                       | 16,787.00      | 35,904.56        | 52,691.56           |
| October: 2,992.05   | January: 2,992.05             | April: 2,992.05                       | July: 2,992.05 | August: 2,992.05 | September: 2,992.01 |
| November: 2,992.05  | February: 2,992.05            | May: 2,992.05                         |                |                  |                     |
| December: 2,992.05  | March: 2,992.05               | June: 2,992.05                        |                |                  |                     |
| <u>100-611-1960</u> |                               |                                       | 1,916.00       | 9,005.19         | 10,921.19           |
| October: 750.43     | January: 750.43               | April: 750.43                         | July: 750.43   | August: 750.43   | September: 750.46   |
| November: 750.43    | February: 750.43              | May: 750.43                           |                |                  |                     |
| December: 750.43    | March: 750.43                 | June: 750.43                          |                |                  |                     |

| Adjustment Number    | Budget Code       | Description                             | Adjustment Date |
|----------------------|-------------------|---|-----------------|
| BA0000483            | 2018-2019 Adopted | Donation-Improvements to Mule Deer Road | 3/29/2019       |
| Summary Description: |                   |   |                 |

| Account Number      | Account Name          | Adjustment Description             | Before       | Adjustment     | After             |
|---------------------|-----------------------|------------------------------------|--------------|----------------|-------------------|
| <u>100-380-3820</u> | Miscellaneous Revenue | Donation-Improv. Mule Deer Road    | -20,000.00   | 2,000.00       | -18,000.00        |
| October: 166.67     | January: 166.67       | April: 166.67                      | July: 166.67 | August: 166.67 | September: 166.63 |
| November: 166.67    | February: 166.67      | May: 166.67                        |              |                |                   |
| December: 166.67    | March: 166.67         | June: 166.67                       |              |                |                   |
| <u>100-611-3300</u> | Culverts              | Donation-Improv. to Mule Deer Road | 30,000.00    | 600.00         | 30,600.00         |
| October: 50.00      | January: 50.00        | April: 50.00                       | July: 50.00  | August: 50.00  | September: 50.00  |
| November: 50.00     | February: 50.00       | May: 50.00                         |              |                |                   |
| December: 50.00     | March: 50.00          | June: 50.00                        |              |                |                   |
| <u>100-611-3340</u> | Road Oil              | Donation-Improv. to Mule Deer Road | 569,000.00   | 1,200.00       | 570,200.00        |
| October: 100.00     | January: 100.00       | April: 100.00                      | July: 100.00 | August: 100.00 | September: 100.00 |
| November: 100.00    | February: 100.00      | May: 100.00                        |              |                |                   |
| December: 100.00    | March: 100.00         | June: 100.00                       |              |                |                   |

| Adjustment Number    | Budget Code       | Description                    | Adjustment Date |
|----------------------|-------------------|--------------------------------|-----------------|
| BA0000484            | 2018-2019 Adopted | Transfer Road Oil to Plant Mix | 3/29/2019       |
| Summary Description: |                   |                                |                 |

| Account Number      | Account Name        | Adjustment Description         | Before          | Adjustment        | After                |
|---------------------|---------------------|--------------------------------|-----------------|-------------------|----------------------|
| <u>100-611-3340</u> | Road Oil            | Transfer Road Oil to Plant Mix | 569,000.00      | -50,000.00        | 519,000.00           |
| October: -4,166.67  | January: -4,166.67  | April: -4,166.67               | July: -4,166.67 | August: -4,166.67 | September: -4,166.63 |
| November: -4,166.67 | February: -4,166.67 | May: -4,166.67                 |                 |                   |                      |
| December: -4,166.67 | March: -4,166.67    | June: -4,166.67                |                 |                   |                      |
| <u>100-611-3350</u> | Plant Mix Asphalt   | Transfer Road Oil to Plant Mix | 100,000.00      | 50,000.00         | 150,000.00           |
| October: 4,166.67   | January: 4,166.67   | April: 4,166.67                | July: 4,166.67  | August: 4,166.67  | September: 4,166.63  |
| November: 4,166.67  | February: 4,166.67  | May: 4,166.67                  |                 |                   |                      |
| December: 4,166.67  | March: 4,166.67     | June: 4,166.67                 |                 |                   |                      |

| Adjustment Number    | Budget Code       | Description                   | Adjustment Date |
|----------------------|-------------------|-------------------------------|-----------------|
| BA0000485            | 2018-2019 Adopted | Tran. Road Oil to Sand/Gravel | 3/29/2019       |
| Summary Description: |                   |                               |                 |

| Account Number      | Account Name        | Adjustment Description        | Before           | Adjustment       | After               |
|---------------------|---------------------|-------------------------------|------------------|------------------|---------------------|
| <u>100-611-3330</u> | Sand & Gravel       | Tran. Road Oil to Sand/Gravel | 40,000.00        | 20,000.00        | 60,000.00           |
| October: 1,666.67   | January: 1,666.67   | April: 1,666.67               | July: 1,666.67   | August: 1,666.67 | September: 1,666.63 |
| November: 1,666.67  | February: 1,666.67  | May: 1,666.67                 |                  |                  |                     |
| December: 1,666.67  | March: 1,666.67     | June: 1,666.67                |                  |                  |                     |
| <u>100-611-3340</u> | Road Oil            | Tran. Road Oil to Sand/Gravel | 569,000.00       | -20,000.00       | 549,000.00          |
| October: -1,666.67  | December: -1,666.67 | February: -1,666.67           | April: -1,666.67 | May: -1,666.67   |                     |
| November: -1,666.67 | January: -1,666.67  | March: -1,666.67              |                  |                  |                     |

**Budget Adjustment Register**



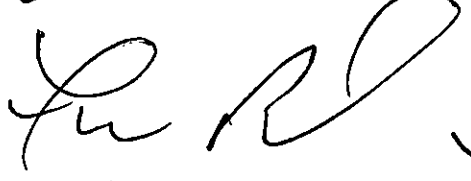
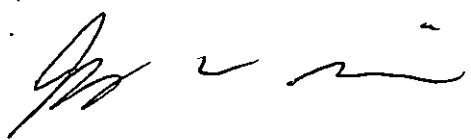
June: -1,666.67      July: -1,666.67      August: -1,666.67      September: -1,666.63

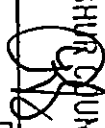
|                             |                    |                                     |                        |
|-----------------------------|--------------------|-------------------------------------|------------------------|
| <b>Adjustment Number</b>    | <b>Budget Code</b> | <b>Description</b>                  | <b>Adjustment Date</b> |
| BA0000486                   | 2018-2019 Adopted  | Trn. for Pepper Gun Practice Rounds | 3/29/2019              |
| <b>Summary Description:</b> |                    |                                     |                        |

| <u>Account Number</u> | <u>Account Name</u>           | <u>Adjustment Description</u>              | <u>Before</u>     | <u>Adjustment</u> | <u>After</u> |
|-----------------------|-------------------------------|--|-------------------|-------------------|--------------|
| <u>100-560-3145</u>   | <u>Guns &amp; Ammunition</u>  | <u>Trn. for Pepper Gun Practice Rounds</u> | 5,000.00          | 850.00            | 5,850.00     |
| October: 70.83        | January: 70.83                | April: 70.83                               | July: 70.83       | August: 70.83     |              |
| November: 70.83       | February: 70.83               | May: 70.83                                 | September: 70.87  |                   |              |
| December: 70.83       | March: 70.83                  | June: 70.83                                |                   |                   |              |
| <u>100-560-3380</u>   | <u>Miscellaneous Expenses</u> | <u>Trn. for Pepper Gun Practice Rounds</u> | 7,500.00          | -850.00           | 6,650.00     |
| October: -70.83       | January: -70.83               | April: -70.83                              | July: -70.83      | August: -70.83    |              |
| November: -70.83      | February: -70.83              | May: -70.83                                | September: -70.87 |                   |              |
| December: -70.83      | March: -70.83                 | June: -70.83                               |                   |                   |              |

**Summary**

| Budget    | Budget Description | Account             | Account Description           | Before            | Adjustment      | After             |
|-----------|--------------------|---------------------|-------------------------------|-------------------|-----------------|-------------------|
| 2018-2019 | 2018-2019 Adopted  | <u>100-380-3820</u> | Miscellaneous Revenue         | -20,000.00        | 2,000.00        | -18,000.00        |
|           |                    | <u>100-409-1960</u> | Leave Time Contingency        | 115,229.00        | -69,897.11      | 45,331.89         |
|           |                    | <u>100-426-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 145.24          | 146.24            |
|           |                    | <u>100-435-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 4,538.27        | 4,539.27          |
|           |                    | <u>100-450-1960</u> | Leave Time / Excess Comp Paid | 0.00              | 532.90          | 532.90            |
|           |                    | <u>100-452-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 101.73          | 102.73            |
|           |                    | <u>100-454-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 96.92           | 97.92             |
|           |                    | <u>100-454-4502</u> | Educational Expense           | 2,300.00          | 600.00          | 2,900.00          |
|           |                    | <u>100-454-4520</u> | Local Travel Reimbursement    | 1,000.00          | -600.00         | 400.00            |
|           |                    | <u>100-497-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 334.62          | 335.62            |
|           |                    | <u>100-499-1960</u> | Leave Time / Excess Comp Paid | 1.00              | 278.95          | 279.95            |
|           |                    | <u>100-560-1960</u> | Leave Time / Excess Comp Paid | 15,580.00         | 18,958.73       | 34,538.73         |
|           |                    | <u>100-560-3145</u> | Guns & Ammunition             | 5,000.00          | 850.00          | 5,850.00          |
|           |                    | <u>100-560-3380</u> | Miscellaneous Expenses        | 7,500.00          | -850.00         | 6,650.00          |
|           |                    | <u>100-565-1960</u> | Leave Time / Excess Comp Paid | 16,787.00         | 35,904.56       | 52,691.56         |
|           |                    | <u>100-611-1960</u> | Leave Time / Excess Comp Paid | 1,916.00          | 9,005.19        | 10,921.19         |
|           |                    | <u>100-611-3300</u> | Culverts                      | 30,000.00         | 600.00          | 30,600.00         |
|           |                    | <u>100-611-3330</u> | Sand & Gravel                 | 40,000.00         | 20,000.00       | 60,000.00         |
|           |                    | <u>100-611-3340</u> | Road Oil                      | 569,000.00        | -68,800.00      | 500,200.00        |
|           |                    | <u>100-611-3350</u> | Plant Mix Asphalt             | 100,000.00        | 50,000.00       | 150,000.00        |
|           |                    |                     | <b>2018-2019 Total:</b>       | <b>884,318.00</b> | <b>3,800.00</b> | <b>888,118.00</b> |
|           |                    |                     | <b>Grand Total:</b>           | <b>884,318.00</b> | <b>3,800.00</b> | <b>888,118.00</b> |

Paula Gentry  
  
  
  


FILED  
 TERRI ROSS  
 COUNTY CLERK  
 2019 MAR 29 AM 11:04  
 UPSHUR COUNTY, TX.  
 BY  DEPUTY



Budget Adjustment Holiday Pay 1/1/19 to 3/22/19

| Account                                     | Description          | Balance as of 3/22/19 | Holiday Pay- 01-01-19 to 03-22-19 | Budget Adjustment 1st QTR Holiday | Leave/Excess Comp Payout | Remaining Balance- Excess Comp/Leave Payout |
|---|----------------------|-----------------------|-----------------------------------|-----------------------------------|--------------------------|---|
| 100-426-1960                                | County Court         | \$ 2,113.20           | \$ 145.24 ✓                       |                                   | \$ 4,538.27 ✓            | 1,967.96                                    |
| 100-435-1960                                | 115th District Court | \$ 4,538.27           | \$ -                              |                                   | \$ -                     | -   |
| 100-450-1960                                | District Clerk       | \$ 532.90             | \$ 532.90 ✓                       |                                   | \$ -                     | -   |
| 100-452-1960                                | Justice of Peace # 2 | \$ 101.73             | \$ 101.73 ✓                       |                                   | \$ -                     | -   |
| 100-454-1960                                | Justice of Peace # 4 | \$ 697.85             | \$ 96.92 ✓                        |                                   | \$ -                     | 600.93                                      |
| 100-497-1960                                | Treasurer            | \$ 334.62             | \$ 334.62 ✓                       |                                   | \$ -                     | -   |
| 100-499-1960                                | Tax Assessor         | \$ 278.95             | \$ -                              |                                   | \$ 278.95 ✓              | -   |
| 100-510-1960                                | County Buildings     | \$ 273.42             | \$ 136.80                         | \$ 137.00 ✓                       | \$ -                     | (0.38)                                      |
| 100-560-1960                                | County Sheriff       | \$ 36,405.86          | \$ 14,392.40                      | \$ 15,580.00                      | \$ 4,566.33              | 1,867.13                                    |
| 100-565-1960                                | County Jail          | \$ 59,793.27          | \$ 19,812.96                      | \$ 16,787.00                      | \$ 16,091.60             | 7,101.71                                    |
| 100-611-1960                                | Road and Bridge      | \$ 14,615.46          | \$ 1,637.19                       | \$ 1,916.00                       | \$ 7,368.00              | 3,694.27                                    |
|   |                      |                       | \$ 37,190.76                      | \$ 34,283.00                      | \$ 32,843.15             | \$ 15,231.62                                |
| Balance in Contingency                      | \$                   | 115,229.00            |                                   |                                   |                          |   |
| Less: 2nd Quarter Holiday                   | \$                   | (37,190.76)           |                                   |                                   |                          |   |
| Less: Excess Comp/Leave Payout thru 3-22-19 | \$                   | (32,843.15)           |                                   |                                   |                          |   |
| Remaining Balance                           | \$                   | <u>45,195.09</u>      |                                   |                                   |                          |   |
| Excess Comp Remaining Balance               | \$                   | 15,231.62             |                                   |                                   |                          |   |
| Remaining Balance                           | \$                   | 29,963.47             |                                   |                                   |                          |   |

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**FRIDAY, MARCH 15, 2019, 9:00 AM, REGULAR SESSION**  
**3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledge.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; refund of overpayment or erroneous tax payments in excess of \$2500.00; Intergovernmental Cooperation Contract with DPS for the County provided DPS Civil employee; and applications for use of Upshur County roads and rights-of-way and permit requests.
3. Discuss and take action to approve the Resolution for Grant Application #2052812, Upshur County Family Violence Intervention Program Project, for the 2019-2020 grant year and the Resolution for Grant Application #2012103, Upshur County Victim Services Project, for the 2019-2021 grant years.
4. Discuss and take action to approve and accept for recording the Donation Agreement and Memorandum of Understanding from the City of Gilmer pertaining to a \$10,000 donation from the City of Gilmer for the Upshur County Library.
5. Discuss and take action on retaining or contracting with KOMATSU Architecture to UPDATE the Upshur County Courthouse Preservation Master Plan.
6. Discuss and take action to accept a donation from Linh Hoang of Sunflower Chickens for improvements to Mule Deer Road and Great Dane Road.
7. Discuss and take action to approve the County completing a credit application with Auto Zone.
8. Discuss and take action to approve and accept for recording a Certificate of Insufficient Signatures for the Court to Order an election on "the legal sale of beer and wine for off-premise consumption only" in Justice of the Peace Precinct 4.
9. Discuss and take action to approve an Intergovernmental Agreement between Camp County and Upshur County pertaining to the housing of Camp County inmates in the Upshur County Jail.
10. Discuss and take action to modify the existing tobacco use policy prohibiting smoking on County property.
11. Discuss and take action to approve the number of software licenses to renew for the AbleFarm software.
12. Discuss and take action to approve a Resolution pertaining to the 2018-2019 Homeland Security Grant for Interoperable Communications making a change to mobile radio equipment.
13. Discuss and take action to seek sealed bids for refurbishing and/or replacing of the Upshur County Justice Center parking lot, to include stabilizing the base material and (1) seal coating and/or (2) overlaying with new asphalt, and to include re-striping the parking lot.
14. Discuss and take action to award road and bridge bids.
15. DISCUSSION ONLY - To consider the appointment of a new member from Upshur County to serve on the Community Healthcare Board of Trustees a/k/a Sabine Valley Regional MHR.
16. Adjourn.

  
Todd Hittler,  
Upshur County Judge

FILED  
TERRI ROSS  
COUNTY CLERK  
MAR 11 PM 11:03  
UPSHER COUNTY, TX.  
DEPUTY

**UPSHUR COUNTY ROAD & BRIDGE DEPARTMENT**

**P. O. BOX 730**

**GILMER, TEXAS 75644**

**PHONE 903-843-7623**

**FAX 903-680-8345**

March 26, 2019

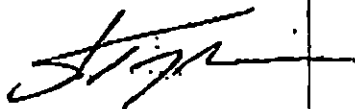
I need to make budget amendments in the following:

Move \$50,000.00 out of 100-611-3340(Road Oil) and put in 100-611-3350(Plant Mixed Asphalt)

Move \$20,000.00 out of 100-611-3340(Road Oil) and put in 100-611-3330(Sand & Gravel)

Attn:

Andy Jordan





Subject: Budget Amendment

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From: Chase Mullins (chase.mullins@countyofupshur.com)

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To: upshurpurchaseorders@yahoo.com;


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Date: Wednesday, March 27, 2019 9:51 AM

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Please move ~~\$850.00~~ from ~~560-3380~~ to ~~560-3145~~ For pepper gun practice rounds.

Chase Mullins  
 Lieutenant/ Patrol Division  
 Upshur County Sheriff's Office  
 405 N. Titus  
 Gilmer, Texas 75644  
 (903) 680-8260  
 (903) 843-2368

FILED  
 TERRI ROSS  
 COUNTY CLERK  
 2019 MAR 29 AM 11:05  
 BY  UP SHUR COUNTY, TX.  
 DEPUTY